



Mini-Course Proposal Form

DEADLINE FOR FALL 2026 extended to: May 10, 2026

DESCRIPTION: The consortium for Graduate Education and Training in Southeast Asian Studies (GETSEA) offers a series of non-credit, specialized mini-courses to be held online through synchronous video-conferencing. The primary focus should be Southeast Asia and can be on any topic or in any discipline, incorporating voices and perspectives from Southeast Asia. The reading list should include a significant number of authors from Southeast Asia. Multidisciplinary and co-taught collaborative courses are encouraged. We particularly welcome courses with a narrow focus on particular topics which might not normally be taught as a full semester-long course.

The courses should be designed for 8-12 contact hours, ideally in the format of 12 hours over six class sessions, and will be open to PhD and MA graduate students at the participating GETSEA institutions. (Any student who wishes to arrange credit for their participation must do so through an independent study approved and supervised at their home institution.) Honoraria of \$800-\$2400 will be provided based on number of contact hours & whether co-taught. These courses should be roughly equivalent to one academic credit, with a corresponding one-credit workload in terms of reading and assignments. Reading requirements for each week should be less than 60 pages. Instructors must also provide access to readings and other course materials wherever possible to make courses accessible for students. We also recommend Zoom as the preferred video conferencing platform. Please also read our attached AI policy.

[Click here for more information about mini-courses and examples of previous courses.](#)

Faculty Name(s):

Email Address(s):

Institution(s):

Home Department(s):

Proposed Mini-Course Title:

Proposed Timeframe:

**We highly recommend courses are taught in six two-hour sessions, for a total of 12 contact hours.

Time of Day/Time Zone:

*We highly recommend scheduling sessions close to 7pm Eastern Time (6pm Central, 4pm Pacific, 12 or 1pm Hawaii depending on daylight savings). Courses must be accessible to students at GETSEA institutions, and later slots make courses more accessible to students in Southeast Asia.

Syllabus and assignments: Please attach a brief outline of the course, a reading list, and the type of assignments that are likely to be included in the course. Instructors are expected to make readings on that list available to students.



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GETSEA's Policy on the Use of AI Tools by Mini-Course Instructors

GETSEA does not permit artificial intelligence (AI) tools to be credited as authors, instructors, or co-creators of any course content produced under its name. This includes, but is not limited to, course descriptions, syllabi, lecture materials, instructional texts, assignments, and publicly distributed teaching resources.

In this, we are following the consensus among scholarly organizations that because AI tools cannot assume ethical and legal responsibility for their work, they do not meet the requirements for authorship.

GETSEA's scholarly mission requires us to ensure that all materials are original, responsibly-produced, and legally attributable to identifiable individuals. AI-generated text does not fulfill these requirements. The use of generative AI to produce course materials is also inconsistent with our core values of scholarly integrity, human authorship, and intellectual accountability.

GETSEA reserves the right to rescind support, instructor participation, or course dissemination for any mini-course that does not adhere to this policy.